



Church Custodian – Job Description

| | |
|-------------------------|---|
| Position Title: | Church Custodian |
| Employment Type: | Part Time |
| Schedule: | Must accommodate scheduled church activities and special events |
| Employment Type: | Part Time; Contract if preferred. |
| Compensation: | Hourly; Rate based on experience. |

Position Summary:

The Church Custodian is responsible for maintaining a clean, safe, and welcoming environment throughout the church facility. This role supports ministry activities by ensuring all areas are properly cleaned, sanitized, and prepared for regular use and special events.

General Cleaning & Maintenance:

- Vacuum all carpeted areas including sanctuary, classrooms, nursery, offices, and stairways
- Sweep, dry mop, and damp mop hard surface floors
- Empty waste and recycling containers
- Remove cobwebs from ceilings, ledges, and stairwells
- Clean and dust furniture, ledges, railings, and fixtures
- Clean interior window frames and glass surfaces
- Remove fingerprints from doors and entryways
- Perform periodic exterior window cleaning

Worship & Common Areas

- Maintain cleanliness of sanctuary and stage areas
- Clean foyer and high-traffic areas
- Dust and clean sound booth and connection desks
- Clean elevator surfaces and floors
- Maintain prayer rooms and auxiliary spaces

Washrooms & Sanitation

- Clean and disinfect toilets, urinals, sinks, and counters
- Sanitize high-touch surfaces
- Replenish paper products and soap
- Polish mirrors and fixtures
- Replace urinal pucks and maintain odor control

Kitchen & Staff Areas

- Clean and disinfect countertops and sinks
- Clean exterior of appliances
- Mop floors with disinfectant
- Empty garbage and maintain kitchen cleanliness

Classrooms, Offices & Multi-Use Spaces

- Maintain cleanliness in offices and classrooms
- Vacuum, dust, and sanitize surfaces
- Ensure rooms are ready for scheduled activities
- Clean stairwells and shared areas

Scheduled Cleaning Duties

- Follow weekly, bi-weekly, monthly, and quarterly schedules
- Perform deep cleaning tasks as required

Qualifications

- Previous janitorial, custodial, or facilities maintenance experience preferred
- Ability to operate standard cleaning equipment (vacuums, mops, etc.)
- Knowledge of proper use and safe handling of cleaning chemicals and germicidal products
- Strong attention to detail and commitment to a high standard of cleanliness
- Ability to work independently with minimal supervision
- Physical ability to lift up to 30 lbs and perform tasks such as bending, kneeling, and climbing stairs
- Reliable, punctual, and trustworthy — a church environment requires discretion and respect for the space
- Alignment with the values and mission of River of Life Church is an asset.

Work Environment & Expectations

- Maintain confidentiality
- Support a respectful church environment
- The custodian will work in an indoor church facility with occasional outdoor responsibilities (e.g., basement exterior window cleaning quarterly).
- May require working early mornings, evenings, or weekends to prepare the facility before services or events.
- Appropriate cleaning supplies and equipment will be provided by the church.

Please apply to:

River of Life Church

Email: info@rolgreendale.ca

www.rolgreendale.ca